



LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM

TITLE: District's K-12 Open Enrollment Transfers Timeline for School Year 2025-2026

NUMBER: MEM-088708.5

ISSUER: Krisztina Tokes
Chief Facilities Executive
Facilities Services Division

DATE: March 24, 2025

ROUTING
All Schools
Region Offices
Community of
Schools
Administrators

PURPOSE: This Memorandum provides timeline information to schools and offices processing Open Enrollment Transfers, taking into account Proposition 39 decisions regarding co-location offers at District schools.

MAJOR CHANGES: This Memorandum replaces MEM-088708.4 dated March 11, 2024. Schools that have declared Open Enrollment seats available for 2025-2026 must adhere to the dates provided in the instructions below.

BACKGROUND: Each year, classroom space is identified for resident and special education students, continuing permit students, traveling students, and projected resident growth. Remaining space may be utilized for Open Enrollment Transfers and will be identified by the principal during the E-CAST process in the spring. This Memorandum is issued each year to provide specific dates for the application period and deadlines.

GUIDELINES: Open Enrollment Application Calendar for All Schools

1. Open Enrollment application period begins.....**April 21, 2025**
2. On-time application deadline.....**May 9, 2025**
3. Late application period**May 27 to September 12, 2025**
4. Final deadline for accepting Open Enrollment Transfer applications, if Open Enrollment space remains
.....**September 12, 2025**

Once the final Open Enrollment deadline date has passed, no applications will be accepted until the following spring for the next school year.



LOS ANGELES UNIFIED SCHOOL DISTRICT MEMORANDUM

AUTHORITY: [State of California Assembly Bill 1114 \(1993\)](#). On July 22, 1993, the Governor of California signed into law a bill intended to increase parental choice options within California's public schools. Assembly Bill 1114 mandates public school choice within a school district (intra-district choice). The law required school districts to enact their provisions for the 1994-1995 school year and thereafter, and to adopt an Open Enrollment Transfer Program as a condition for receipt of apportionments from the State School Fund.

RELATED RESOURCES: [BUL-086303.0, "District's K-12 Open Enrollment Transfers for Elementary and Secondary Students," dated March 2, 2020, and issued by Facilities Services Division](#)

[REF-088707.0, "Processing District's K-12 Open Enrollment Transfers Procedure," dated March 30, 2020, and issued by Facilities Services Division](#)

ATTACHMENTS: None

ASSISTANCE: For assistance or further information, please contact Vincent Maffei, Director of School Management Services and Demographics at (213) 241-7597 or (213) 241-8044.